



District Committee on Budget & Finance

September 15, 2020

Zoom, 1:30 – 3:30 p.m.

Attendees: Bernata Slater, Eloisa Briones, Mary Chries Concha Thia, Sofia Fernandez Giorgi, Sam Haun, Judy Hutchinson, Nick Kapp, Steven Lehigh, Vincent Li, Graciano Mendoza, Micaela Ochoa, Martin Partlan, Ludmila Prisecar, and Minn Thurei Naung

Absent: Tony Burolla and Anthony Frangos

Guests: Paul Cassidy and Peter Fitzsimmons

Called to order at 1:40 p.m.

1. Introductions

Attendees and guests introduced themselves, spoke to their roles within the District, and how they are adjusting to the new learning environment given the pandemic.

2. Charge of the Committee

Slater reviewed the charge of the committee, which is also available in the committees' shared folder in the District's portal, with the members. Ochoa asked for clarification regarding how the committee integrates the district strategic plan into the budget. Slater responded that most resources are distributed to the sites and the integration happens at the site level when each site is developing their individual budgets. Ochoa expressed an interest in continued discussion with regards to this specific charge.

3. FY 2019-20 CCFS-320 Annual Report

Slater advised of the timeline of the report (submitted three times a year to the State) and provided an explanation that this report is to provide the State with enrollment data on a per-FTES basis. The Annual Report is the final annual report. Fitzsimmons briefly reviewed the report which was emailed to the committee members in advance of the meeting and explained how to navigate through the various parts of the report. Hutchinson asked if districts were held harmless with regards to accounting for enrollment due to students who had to drop in the spring term because of the pandemic. Fitzsimmons responded in the affirmative – the State allowed districts to claim enrollment for these students.

4. FY 2020-21 Adopted Budget

The budget was adopted assuming that operations would return to "normal" beginning in the spring. Budget revisions may be necessary if this doesn't come to fruition (i.e., extend the online modality beyond fall 2020). Slater reviewed the slides that were presented to the Board of Trustees at their meeting of September 9, 2020 when they were asked to adopt the final budget for 2020-21. (Fitzsimmons emailed the slides to the committee members after the meeting.) Lehigh asked about the hiring freeze at the colleges in relation to the allocation to convert ten part-time faculty (full-time equivalent) to ten full-time faculty positions. Ochoa stated that CSM will be hiring given this additional funding. Slater opined that the other two colleges will as well given the Board's expectation to incrementally move towards compliance with the 50% Law. Lehigh also asked about the

43% projection with regards to the 50% Law given that historically all the budget isn't spent. Slater stated that the projection assumes that the budget is spent as adopted with an adjustment based upon a five-year comparative analysis (i.e., budget-to-actual for the past five years). Lehigh asked about how close the additional funding will get the District towards compliance. Slater stated that full compliance will take some time to achieve and the goal is to make incremental progress towards compliance. Slater advised the committee that the internal "chargeback" rate for retiree benefits has been reduced from 5% to 3% for 2020-21. Concha Thia requested clarification on the cash deferrals. Slater responded that some funding due to districts in 2020-21 will be paid to districts in 2021-22.

5. Public Comments

There were no public comments.

6. Next Meeting: October 20, 2020

Meeting adjourned at 3:05 p.m.